



**UNIVERSITY OF THE PUNJAB**  
**GUJRANWALA CAMPUS**

Rawalpindi Bypass, Near Ali Pur Chowk, Gujranwala,  
Punjab, Pakistan

Ph. No.: +92-55-9200985  
+92-55-9201225-6  
Fax No.: +92-55-9201223

**Tender Form**

Sealed tenders are invited from contractors for Fast Food Shop at University of the Punjab, Gujranwala Campus.

Name of Bidder	-----
CNIC.	-----
Mobile No.	-----
Address	-----
-----	
Address (in detail) of currently running a fast food shop in Gujranwala	
-----	
-----	
Amount of Rent Quoted for Contract	-----
From February 2018 to January, 2019 (adjustable according to starting date of work)	
In figure Rs.	-----
In words.	-----
Make sure the following documents are attached:	
1. Copy of CNIC of Contractor	
2. Experience certificate/s with proper address	
3. Any documentary proof of running a fast food shop in Gujranwala city	

**TERMS AND CONDITINS:**

1. Tender should reach the Office of the Assistant Treasurer at University of the Punjab, Gujranwala Campus by January 08, 2018 till 01.00 p.m.
2. Tenders will be opened in the meeting of the Canteen Committee to be held on January 08, 2018 at 02:00 p.m. The bidders/ their representatives can participate in the meeting.

3. A call deposit amounting to Rs. 50,000/- in the name of the Director General, University of the Punjab Gujranwala Campus is to be enclosed with the quotation/tender which will be kept as security till completion of the contract period. It may be released in case of rejection after decision of the tender. No quotation will be considered valid unless the CDR is found attached. No cheque/performance bond will be accepted against CDR.
4. The rates of different fast food items will be provided with the tender form which may be collected from Assistant Treasurer Office at University of the Punjab, Gujranwala Campus. The rates will essentially be not more than general market rates.
5. In case of increase or decrease of rates of different items in the market, the Canteen Committee of University of the Punjab Gujranwala Campus will be the competent authority to revise the rates.
6. The bidders must already be doing similar work in one or more renowned institutions/ organizations in Gujranwala city, otherwise, the tender will be rejected.
7. The Canteen Committee will evaluate the tenders on the basis of experience, quality of already running canteen in Gujranwala and amount of rent quoted by the bidders.
8. The Committee will visit the already doing work sites of the bidders in Gujranwala.
9. The Committee may call the shortlisted bidders after evaluation of quality of their work for open tendering to finalize the tender within almost a week after last date of submission of tender.
10. The successful bidder shall pay the amount of the rent on 1<sup>st</sup> day of each month till the contract period. In case the contractor fails to submit the rent till 5<sup>th</sup> day of a month, his contract will be cancelled without any further warning in this regard.
11. The successful bidder will have to pay the electricity and suigas bill (if utilized) within 3 days after issuance of the bills to him.

12. Conditional tenders will not be accepted.
13. While filling the amount of the rent for the whole contract period, overwriting /overtyping / scratching must be attested under the full signature of the bidder.
14. The successful bidder must provide fresh security clearance certificate from police department.
15. The competent authority, Canteen Committee of University of the Punjab, Gujranwala Campus, has unchallengeable rights for formal approval/rejection of any quotation/tender/a part of quotation/tender without assigning any reason at the spot or afterward.
16. The contractor shall warrant that the items / edibles served by him are hygienic in all respects and cleanliness of the spot must be well ensured as per directions of the Canteen Committee of University of the Punjab, Gujranwala Campus and Punjab Food Authority.
17. The contractor will have to provide furniture for the visitors/ students on the work place. All the expenses of repair and maintenance, if required, shall be borne by the contractor.
18. All relevant taxes will be applied for the whole contract period.
19. The contract may be cancelled at once by the Canteen Committee in case of non-compliance of any of the above terms without issuing any warning notice.
20. The contract may be extended by the competent authority for another period of one year by an increase of 10% of rent on the same terms and conditions.
21. Any change/s subsequently made by the Canteen Committee in the terms and conditions will be applicable during the contract period.

**Director General**

**Signature of Bidder**